



Roman Catholic Diocese of Peterborough
Parish Pastoral Plan Action Worksheet
2023-2028

Name of Parish:

Location:

The goals and next steps articulated on this Parish Worksheet are the result of regional and diocesan discussions as well as online submissions and parish sessions. We know that much good work and ministry is already being done in our parishes. It is for each parish community to seek the input of individual members and organized groups to identify the good things already being done and to determine what steps work best in your particular pastoral situation to support further progress. The important thing is that every parish takes some concrete steps forward to achieve these pastoral goals in the next five years.

GOAL #1: Reach out and engage all people with the message of the Gospel.

Year: 2023-2024

PLANNING FOCUS	ACTIONS	RESPONSIBILITY	TIMELINE
Optimize the use of the parish website and social media engagement to expand the parish's outreach to all people.			
Promote adult education in the faith through Bible study, learning about the Catechism of the Catholic Church, and other topics of interest.			
Facilitate small faith-sharing and prayer groups.			
Offer strong sacramental preparation in partnership with families and the Catholic schools.			
For parishes with Catholic schools, participate in events that further the parish, home, school partnership.			
Prepare parishioners as intentional disciples to engage in works of evangelization beyond the parish using available programs.			



Roman Catholic Diocese of Peterborough
Parish Pastoral Plan Action Worksheet
2023-2028

GOAL #2: Be an inviting and welcoming Church that fosters community.

Year: 2023-2024

PLANNING FOCUS	ACTIONS	RESPONSIBILITY	TIMELINE
Reach out to parishioners by offering social and community events.			
Establish a welcoming committee in the parish to enhance the experience of new parishioners (such as parents seeking baptism for their baby and engaged couples planning their wedding) and to reach out invitationally into the community.			
Review the physical space of the office, church, and hall to assess how accessible and inviting it is.			
Implement programs that promote the greater involvement of family and youth and engagement of Catholic schools (such as Children's Liturgy, Youth Group, Catholic Mom's group, Family Suppers, etc.)			
Facilitate programs that engage the gifts of the newly retired and the elders of the parish community.			
Enhance the parish communication strategies (online and printed) to facilitate contact among parishioners and build community.			
Support and work with lay organizations in the parish (such as Catholic Women's League, Knights of Columbus, Society of St. Vincent de Paul, Development and Peace, and prayer groups.)			



Roman Catholic Diocese of Peterborough
Parish Pastoral Plan Action Worksheet
2023-2028

GOAL #3: Offer well-prepared liturgies that promote prayer and participation.

Year: 2024-2025

PLANNING FOCUS	ACTIONS	RESPONSIBILITY	TIMELINE
Use Diocesan and other resources to provide training programs for the liturgical ministries.			
Establish a Parish Liturgy Committee to review the worship life of the community and enhance it where needed.			
Ensure the reverential celebration of the Eucharist in accordance with the General Instructions of the Roman Missal.			
Enhance the prayerful participation at Mass through appropriate liturgical music suited to the Season, occasion, and readings.			
Offer education about the liturgy through bulletin inserts and other resources.			
Work collaboratively with educators to help Catholic school students understand the importance and the meaning of liturgy.			
Consider options for various liturgical celebrations at the parish such as the Liturgy of the Hours, Marian devotions, Eucharistic Adoration, Novenas and Novena Masses, etc.			



Roman Catholic Diocese of Peterborough
Parish Pastoral Plan Action Worksheet
2023-2028

GOAL #4: Be a Church engaged in ministry and mission.

Year: 2024-2025

PLANNING FOCUS	ACTIONS	RESPONSIBILITY	TIMELINE
Form a Parish Pastoral Council that will offer input and consultation on all aspects of community and pastoral life.			
Undertake a "Gifts" inventory to better determine talents and abilities of parishioners.			
Open conversations with other groups and agencies in the community to determine what needs a parish community might address.			
Identify and respond to an under-served group within the parish.			
In partnership with, Catholic agencies like Development and Peace, Aid to the Church in Need, and Catholic Near East Welfare Association, monitor and respond to global challenges and needs.			
Seek opportunities to promote and support the missionary activity of the Church both internationally (Pontifical Mission Society) and nationally (Catholic Missions in Canada).			
Seek partnerships with other faith communities and give support to local ministerial associations.			



Roman Catholic Diocese of Peterborough
Parish Pastoral Plan Action Worksheet
2023-2028

GOAL #5: Engage in responsible stewardship of God's gifts for the present and future.

Year: 2025-2026

PLANNING FOCUS	ACTIONS	RESPONSIBILITY	TIMELINE
Seek opportunities to pray and work for the protection of life from conception until natural death.			
Pursue initiatives that promote a culture of vocations to Christian marriage, priesthood, permanent diaconate, religious life and single life.			
Assess the environmental impact of the parish plant and seek ways to promote a more environmentally friendly footprint.			
Open or continue conversations about the financial viability of all parish buildings and missions with a view to short, mid, and long-term projections.			
Seek opportunities for augmenting offertory, donations, planned giving, and capital campaigns to sustain the life of the parish.			



Roman Catholic Diocese of Peterborough
Parish Pastoral Plan Action Worksheet
2023-2028

GOAL #6: Be a Church that nurtures reconciliation, healing, and mercy.

Year: 2025-2026

PLANNING FOCUS	ACTIONS	RESPONSIBILITY	TIMELINE
Preach and catechize on the Sacrament of Reconciliation and ensure the parish offers ample opportunities for its celebration.			
Organize a ministry of care and outreach to long-term care facilities, hospitals, and hospices within the parish and parishioners who are homebound.			
Establish or build on existing relationships with Indigenous peoples and organizations within the parish to further the journey of reconciliation.			
Initiate or work with other parishes to establish a grief support network.			
Identify needs of parishioners and offer programs or suggest community resources for conflict resolution, healing, and well-being.			
Offer a mission or series of talks as a parish or with other parishes in your area in Lent or outside of Lent that addresses the theme of reconciliation and healing.			



Roman Catholic Diocese of Peterborough
Parish Pastoral Plan Action Worksheet
2023-2028

Consolidation: strengthening new ventures from the previous three years

Year: 2026-2027

PLANNING FOCUS	ACTIONS	RESPONSIBILITY	TIMELINE

Review: time to look back and to see what still needs to be done.

Year: 2027-2028

PLANNING FOCUS	ACTIONS	RESPONSIBILITY	TIMELINE